

Payroll giving form

Payroll giving is the most simple and cost effective way to support a charity. The donation is deducted before tax so every £1 you donate in this way only costs you 78p (60p if you pay a higher rate of tax). A monthly donation of £10 for example would only cost you £7.80.

Part A – I would like to give tax free from my pay to:

Nominated charity	Total amount of donation each weekly / monthly* pay day (please tick appropriate box below)			
Mind in Mid Herts	£5.00 <input type="checkbox"/>	£10.00 <input type="checkbox"/>	£20.00 <input type="checkbox"/>	Other <input type="checkbox"/>

Title:	Initials:	Surname:
Staff/payroll number:	Company name:	Branch:
Home address:		
Phone number:	Email:	
Signature:	Date:	

I certify that my payroll donations are not being made under deed of covenant or Gift Aid.

Part B – Instruction to pay office

Company name:			
Company address:			
Payroll number:			
Title:	Initials:	Surname:	
I wish to start / amend / stop* my weekly / monthly* contributions of			£
Signed:		Date:	

Part C – On completion please send this form to your payroll or finance department and send a copy to:
Mind in Mid Herts, 137a Hatfield Road, St Albans, Hertfordshire, AL1 4JX.

Data protection

The data supplied on this form will be used to enable your donation to reach your chosen charity. In order that your instructions can be acted on, your details will be passed to Her Majesty's Revenue & Customs registered Agency, with whom your employer has contracted, who will forward your donation to your chosen charity. Your chosen charity may send you a thank you letter acknowledging your donation.

If you do not wish to receive acknowledgement from your charity and only wish to be contacted in the event of a specific query needed to resolve the processing of your data for the purposes of these instructions, please tick here.